

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, May 15<sup>th</sup>, 2018 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck.  
Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

## **CALL TO ORDER**

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

170.18 Moved by Clr. Cummins that the agenda be adopted as presented.  
CARRIED

171.18 Moved by Clr. Valleau that the following items be added to the agenda:

Additions:

### Public Works, Transportation, Utilities & Safety

- h. 2018 Cement Supply
- i. 2018 Chip Seal Coat
- j. Safety policies (handout)

### Recreation

- b. Golf Cart Quotes

CARRIED UNANIMOUSLY

172.18 Moved by Clr. Andersen that the minutes of the Council Meeting held April 17<sup>th</sup>, 2018 be adopted as presented. CARRIED

173.18 Moved by Clr. Wilkinson that the minutes of the Budget Meeting held May 4<sup>th</sup>, 2018 be adopted as presented. CARRIED

## **NEW BUSINESS**

### Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:05 a.m. to 9:08 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

174.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman in regards to 2018 No-Spray and Haying agreements which allows ratepayers to control weeds in the ditch along their property in an alternate matter than herbicide and hay the road allowance prior to July 15<sup>th</sup>.

175.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the 2018 No-Spray and Haying agreements list as follows:

No-Spray of Roadsides		Land Location
	<i>Division #2</i>	SW 21-42-4 W4M
	<i>Division #3</i> Acreage	SW 22-46-5 W4M S ½ 5-47-5 W4M W ½ 8-47-5 W4M W ½ 17-47-5 W4M SEC 15-47-5 W4M S ½ 23-47-5 W4M SEC 14-47-5 W4M
	<i>Division #4</i> Acreage	Pt SW 23-44-6 W4M Blk2 Lt1
	Acreage	Pt SE 31-43-6 W4M Blk3 Lt 1
	Acreage	NE 6-44-6 W4M Blk 1 Plan 9620830
	<i>Division #5</i> Acreage	NE 8-45-7 W4M NW 13-47-7 W4M NE 14-47-7 W4M S ½ 11-47-7 W4M
	Acreage	SE 30-45-6 W4M SEC 27-45-6 W4M
	<i>Division #6</i>	E ½ 2-45-9 W4M SE 11-45-9 W4M SEC 29-44-9 W4M NW, SW, SE 10-45-10 W4M NE, SE, SW 9-45-10 W4M N ½ 3-45-10 W4M SE 16-45-10 W4M N ½ 4-45-10 W4M
	<i>Division #7</i>	NE 19-46-9 W4M NW 20-46-9 W4M
Haying of Roadsides		
	Division #2 Acreage	SE 28-44-3 W4M

CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman in regards to the Northlands Farm Family Award with the nomination from the Wainwright Ag Society.

- 176.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 support the proposed application from the Wainwright Ag Society to nominate the Ken & Doris Ford Farm for the 2018 Northlands Farm Family Award. CARRIED

Public Works

The Director of Safety, Pam Charles, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson attended the meeting from 9:09 a.m. to 9:40 a.m. and reported on the activities of their departments for the past month, including the Grader Report for April 2018 and year to date Gravel per Division Report.

- 177.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to proceed with installing a fuel tank on the 2018 International truck S/N 1HTGSSNT7JH093239 for an approximate cost of \$8,200.00 plus applicable taxes. CARRIED

- 178.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

- 179.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

180.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

Equipment Use for Fire Training Site – no action.

A Request for Decision form was submitted by the Municipal Administrator in regards to the province offering to extend the TRAVIS (Transportation Routing and Vehicle Information System) agreement for another 5 years.

181.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to renew the agreement with the Government of Alberta for TRAVIS for another 5 years. CARRIED

A thank you letter from the Wainwright Runners was received and distributed to Council.

A memo was received and distributed to Council from the Assistant Municipal Administrator requesting a corrective motion for motion #99.18 noting that the warranty should be 7 years not 8 years.

182.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase a 2018 950K LGP PAT Dozer from Brandt Tractor Ltd. for \$825,500.00 plus GST with 7 year warranty with no trade-in. CARRIED

The following 2018 Cement Supply quote was received and distributed to Council:

Company	Total Price (excluding GST)
Lafarge Canada Inc.	\$1,063,460.84

183.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to purchase the 2018 Cement Supply from Lafarge Canada Inc. for a total cost of \$1,063,460.84 plus applicable taxes. CARRIED

The following 2018 Chip Seal Coat quotes were received and distributed to Council for the following projects:

Project 1

Rajotte Road (Rge. Rd. 55)	3.3 km
Chesterman Road (Rge. Rd. 50)	3.6 km
Old 41 (Rge. Rd. 65)	3.3 km
Peterson Road (Rge. Rd. 70)	2.4 km
Denmax Road (Twp. Rd. 454.5)	1.4 km

Project 2

Old 41 (Rge. Rd. 65)	6.5 km
Irma Golf Course Road (Rge. Rd. 92)	2.7 km
Perkins Road (Twp. Rd. 452)	4.8 km

Project 3

Amigo's Road (Rge. Rd. 61)	4.8 km
Buffalo Bridge Road (Rge. Rd. 91)	0.8 km

Company	Price per Square Metre	Total Price (excluding GST)	Total Points
Ant Construction Ltd.	Project 1 - \$3.06 Project 2 - \$2.60 Project 3 - \$2.63	Project 1 - \$813,960 Project 2 - \$345,800 Project 3 - \$279,832 Total - \$1,439,592	90

West-Can Seal Coating Inc.	Project 1 - \$3.12 Project 2 - \$2.65 Project 3 - \$2.65	Project 1 - \$829,920 Project 2 - \$352,450 Project 3 - \$281,960 Total - \$1,464,330	85
ACP Applied Products	Project 1 - \$4.51 Project 2 - \$4.51 Project 3 - \$3.62	Project 1 - \$1,199,660 Project 2 - \$599,830 Project 3 - \$385,168 Total - \$2,184,658	50

184.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to purchase the 2018 chip seal coat from Ant Construction for a total cost of \$1,439,592.00 plus applicable taxes to complete Projects 1, 2 & 3. CARRIED

The Director of Safety handed out updates for the safety manual and reviewed them with Council.

185.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the policies and updates as presented by the Director of Safety as attached to these minutes. CARRIED

**Recreation & Community Services**

A Request for Decision form was submitted by the Director of Safety regarding speed bumps at Riverdale Mini Park.

186.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the installation of 4 speed bumps when entering Riverdale Mini Park for an approximate cost of \$450.00 plus applicable tax. MOTION DEFEATED

The following 2017 Golf Cart quotes for 2 carts with trade-in of two 2011 E-Z-Go carts S/N 2758728 and 2758729 were received and handed out to Council:

Company	Price	Trade	Net (excluding GST)
Willerton Ski-Doo & Golf Cart Ltd. (EZGO TXT, delivery May 18, 2018)	\$14,700.00	\$6,000.00	\$8,700.00
Don's Speed Parts (Club Car, EFI Engine, In Stock)	\$15,400.00	\$4,000.00	\$11,400.00

187.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase two (2) 2017 E-Z-Go TXT golf carts with trade-in of two (2) 2011 E-Z-Go golf carts S/N 2758728 and 2758729 from Willerton Ski-Doo & Golf Cart Ltd. for a net cost of \$8,700.00 plus applicable taxes. CARRIED

**Finance**

The Municipal Accountant, Karrie Gau attended the meeting from 9:41 a.m. to 10:05 a.m. and reported to Council on the finances for the past month.

188.18 Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$2,246,605.29 covered by debit memos 2805-2817 and cheques numbered 77542-77695 be approved and paid and that the payroll payments as per the attached list totaling \$221,097.96 covered by EFT's numbered 900031893-900032010 be ratified. CARRIED

- 189.18 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending April 30<sup>th</sup>, 2018 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of April 30<sup>th</sup>, 2018 was received and distributed to Council.

### **Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

- 190.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the following new policy:

#### 3.1.8 M.D. Employee/Firefighter Calls

If a volunteer firefighter whom is a M.D. employee goes on a call during regular hours the M.D. of Wainwright No. 61 is hereby authorized to pay them up to a regular 8 hour day, noting they do not get paid as a firefighter. If they go on a call outside of regular working hours then they get paid as a firefighter by the Fire Department.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding gravel crushing regulations.

- 191.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to obtain a legal opinion in regards to addressing gravel crushing regulations and furthermore that this issue be addressed during the review of the Land Use Bylaw. CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator in regards to a letter from the Wainwright Frontier & Exhibition Agricultural Society requesting the Municipal District of Wainwright No. 61 to sponsor the 2018 Wainwright Stampede and consider increasing sponsorship from \$5,000.00 to \$10,000.00.

- 192.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 sponsor the 2018 Annual Wainwright Stampede in the amount of \$5,000.00. CARRIED

A Request for Decision form was submitted by the Tax Clerk in regards to a new road allowance lease for the west boundary of the NW 31-43-6 W4M.

- 193.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the road allowance lease for the west boundary of the NW 31-43-6 W4M for 2018 at an annual rate of \$10.00 plus applicable taxes and furthermore the road allowance lease be up for renewal on March 31<sup>st</sup>, 2019 for another five year term with the same financial terms. CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

### **Protection to Persons and Property**

Council discussed CN fires. No Action

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the policy of Fire Department Response Rates.

194.18

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the following amended policy:

Reads:

3.1.2 Fire Department Response Rates

Most properties within the M.D. of Wainwright No. 61 are covered for fire protection through their property taxes. Motor vehicles travelling on M.D. or Provincial roads do not have a property tax assessment or levy and therefore do not have fire protection through taxation. The M.D. of Wainwright No. 61 Fire Department may respond to M.V.C.'s on M.D. or Provincial roads. In order to recover its cost of response, a charge must be levied against the owner of the vehicles involved or, in most cases, their insurance companies. The following charges shall apply:

All Fire Trucks	\$600/hour	
Manpower	per Fire Board	
Consumable Products	\$150/pail	Foam AFFF
	\$130/pail	Class A Foam

Rates reviewed April 2014.

Amendment:

3.1.2 Fire Department Response Rates

Most properties within the M.D. of Wainwright No. 61 are covered for fire protection through their property taxes. Motor vehicles travelling on M.D. or Provincial roads do not have a property tax assessment or levy and therefore do not have fire protection through taxation. The M.D. of Wainwright No. 61 Fire Department may respond to M.V.C.'s on M.D. or Provincial roads. In order to recover its cost of response, a charge must be levied against the owner of the vehicles involved or, in most cases, their insurance companies. The following charges shall apply:

All Fire Trucks	\$615/hour	
Manpower	per Fire Board	
Consumable Products	\$150/pail	Foam AFFF
	\$130/pail	Class A Foam

Rates reviewed May 15<sup>th</sup>, 2018

CARRIED

Fire Issue – No Action

**Municipal Property**

**Health & Social Services**

**Environment**

**Bylaws**

Bylaw No. 1617- A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta which is a bylaw for the purpose of authorizing the installation of a Texas Gate across a Municipal Road (Twp. Rd. #450 between SW 4-45-7 W4M and NW 33-44-7 W4M).

195.18

Moved by Clr. Andersen that Bylaw No. 1617 pass the first reading.  
CARRIED

- 196.18 Moved by Clr. Cummins that Bylaw No. 1617 pass the second reading. CARRIED
- 197.18 Moved by Clr. Lawson that Bylaw No. 1617 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY
- 198.18 Moved by Clr. Wilkinson that Bylaw No. 1617 pass the third and final reading. CARRIED

### Development

The Development Officer, Kim Christensen attended the meeting from 9:43 a.m. to 10:15 a.m. to report to Council on the activities of the Development Department for the past month.

- 199.18 Moved by Clr. Buck that the Development Officer's report be accepted as presented which included the following subdivision application that was supported by the MPC at their May 3<sup>rd</sup>, 2018 meeting:

\*18-Q-841 – NW 1-45-1 W4M (16.93 acres)

CARRIED

A Request for Decision form was submitted by the Development Officer in regards to having the road allowance lease for Sections 34 & 35-46-7 W4M transfer from Cecil Fletcher to Melvin Fletcher.

- 200.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the road allowance lease for the Sections 34 & 35-46-7 W4M transfer from Cecil Fletcher to Melvin Fletcher. CARRIED

### **PAYSHEETS**

- 201.18 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

### **COMMITTEE REPORTS**

- 202.18 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Regional Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

- 203.18 Moved by Clr. Cummins that this meeting be adjourned (10:30 a.m.). CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(1/2 day)