

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, July 17<sup>th</sup>, 2018 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valteau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

## CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

254.18 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

255.18 Moved by Clr. Lawson that the following items be added to the agenda:

Additions:

### Public Works, Transportation, Utilities & Safety

- n. Water Issue – RR #40 Twp. Rd. #444
- o. Crushing Proposal
- p. Letter Ratepayer Kyle Newton re: Brushing Compensation
- q. Directional Signs

### Development

- d. Gravel Pit SE 20-44-9 W4M Additional Testing for Code of Practice

CARRIED UNANIMOUSLY

256.18 Moved by Clr. Valteau that the MPC minutes of June 29<sup>th</sup>, 2018 and July 6, 2018 be amended at the next MPC meeting to show the legal for Development Permit 2018.22 to be NW 14-44-6 W4M not NW 14-45-6 W4M. CARRIED

257.18 Moved by Clr. Andersen that the minutes of the Council Meeting held June 19<sup>th</sup>, 2018 be adopted as presented. CARRIED

DELEGATION Russ Watt from Alberta Transportation attended Council at 11:55 a.m. to join Council for lunch then head out to look at SH 614, a seasoned cement road and another cement road in progress.

## NEW BUSINESS

### Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:10 a.m. to 9:30 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

258.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the 2018 calendar and photo contest.

259.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 authorize the 2018 M.D. annual photo contest and the annual M.D. calendar for an estimated cost of \$10,000 to \$12,000. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the proposed cancellation of the 2% liquid Strychnine registration.

- 260.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize writing a letter to Pest Management Regulatory Agency (PMRA) outlining our concerns on behalf of the farmers and participate in the consultation process in regards to the proposed cancellation of the 2% liquid Strychnine registration. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding spot spraying prohibited/noxious weeds on highway right-of-ways.

- 261.18 Moved by Clr. Buck that further to Alberta Transportations request for assistance in weed spraying, the M.D.'s preference is to address non-compliance issues under the Weed Control Act. CARRIED

#### Public Works

The Director of Safety, Pam Charles, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson attended the meeting from 9:31 a.m. to 10:35 a.m. and reported on the activities of their departments for the past month, including the Grader Report for June 2018 and year to date Gravel per Division Report.

- 262.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

- 263.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

- 264.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to crush an additional 5,000 tonnes (approximately) of gravel in 2018 as we complete the agreed commitments at the Larson Pit (NE 26-45-10 W4M). CARRIED

- 265.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

- 266.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the following policy amendment:

Reads:

#### 6.6.10 Gravel

Upon request from a ratepayer, the M.D. of Wainwright shall sell gravel at \$10.00 per tonne up to a maximum of 125 tonnes per ratepayer every three years as requested. The M.D. shall also sell sand at \$1.00 per tonne upon request. Requests for gravel shall be made to the Public Works Office or Admin Office. M.D. truck operators or an approved contractor may haul purchased gravel at M.D. set rates. Ratepayers will be invoiced according to the gravel ticket submitted to the admin office. Villages within the boundaries of the M.D. of Wainwright No. 61 may also purchase, upon written request, crushed gravel from the M.D. at the above rate. The Director of Transportation will arrange purchase graveling. A record of graveling shall be kept up to date by the Payroll Clerk.

Amendment:

6.6.10 Gravel

Upon request from a ratepayer, the M.D. of Wainwright shall sell gravel at \$10.00 per tonne with the minimum per load being 10 tonnes and up to a maximum of 125 tonnes per ratepayer every three years as requested. Requests for gravel shall be made to the Public Works Office or Admin Office. M.D. truck operators or an approved contractor may haul purchased gravel at M.D. set rates. Ratepayers will be invoiced according to the gravel ticket submitted to the admin office. Villages within the boundaries of the M.D. of Wainwright No. 61 may also purchase, upon written request, crushed gravel from the M.D. at the above rate. The Director of Transportation will arrange purchase graveling. A record of graveling shall be kept up to date by the Payroll Clerk.

CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding the Edgerton Shop Addition.

267.18

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to obtain proposals to build a separate wood shop 50' by 60' with 18' walls in Edgerton on Lot 10 and Lot 11 for 2018. CARRIED

A Request for Decision form along with 2018 backhoe request for pricing results were submitted by the Director of Transportation regarding the purchase of a new backhoe with the trade in of the 2008 Case 590SM backhoe S/N N8C509297.

Company	Make	Model	Price	2008 Case 590SM BACKHOE TRADE IN PRICE	FINAL PRICE
Finning (Canada)	CAT	450F	\$249,990.00	(\$31,000.00)	\$218,990.00
Brandt Tractor Ltd.	John Deere	710L	\$265,000.00	(\$20,000.00)	\$245,000.00
Rocky Mountain Equipment	Case	590SN	NO SCORE DID NOT MEET SPECS		
Tingley's Tingley's	JCB JCB	3CX15HFCA 4CX15HFCE	NO SCORE SUBMITTED TWO QUOTES WHEN ONLY ONE WAS REQUESTED		

268.18

Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 purchase the 2018 CAT 450F Backhoe from Finning (Canada) for a cost of \$249,990.00 less the trade-in of the 2008 Case 590SM Backhoe S/N N8C509297 for a net cost of \$218,990.00 plus applicable taxes. CARRIED

Letters were received and distributed to Council from Alberta Transportation advising that the Municipal District of Wainwright No. 61 was unsuccessful in obtaining the Strategic Transportation Infrastructure Program grants for the Resource Road Program and the Local Road Bridge Program.

A Request for Decision form was submitted by the Director of Road Construction regarding Irma road repairs.

269.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to provide gravel and cold mix to complete the repairs in the Village of Irma and invoice them at cost. CARRIED

A thank you letter was received and distributed to Council from the Village of Irma for the grant for Core Infrastructure, noting it is being used to upgrade the Village's water system.

A Request for Decision form was submitted by the Municipal Administrator regarding naming Twp. Rd 45-2 as "Sharon Church Road".

270.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 have no objection to the Sharon Church Council naming Twp. Rd 45-2 as Sharon Church Road but they must obtain the authorization and signage from Alberta Transportation. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding a renewal for the gravel pit agreement for the SE 13-46-4 W4M.

271.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 authorize the new gravel pit agreement with the landowner of the McLean Pit located in the SE 13-46-4 W4M with the following conditions:

\*Term: July 17, 2018 to December 31, 2027;

\*Royalties: \$4.00 per metric tonne (\$5.00 per cubic yard) ;

\*Gravel Mining: will begin in 2018 with an annual crush of 37,500 metric tonnes (30,000 cubic yards) up to a total of 375,000 metric tonnes (300,000 cubic yards) ;

\*Payment Terms: Royalty payments will begin in 2018 with the annual payment of \$150,000 for ten years. The due date of the payments will be January 1<sup>st</sup> each year excluding 2018 which will be paid one month after the crushing is completed.

CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding bridge file assessments.

272.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to complete inspections of 8 bridges in 2018 to determine what repairs have been completed and what repairs remain for an approximate cost of \$10,000.00 plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding culvert price increases for 2019.

273.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase 2019 culvert inventory prior to July 23<sup>rd</sup>, 2018 for an approximate cost of \$70,000.00 plus applicable taxes in order to avoid increase aluminum and steel tariffs. CARRIED

274.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to build up RR #40 south of Twp. Rd. #444 that is under water for approximately 150 meters. CARRIED

Crushing Proposal – No action

275.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send a letter to Kyle Newton in regards to his brushing invoice advising that the municipality is not responsible for brushing fence lines. CARRIED

Clr. Valleau declared an interest in the next agenda item and left the Council Chambers @ 10:29 a.m.

Public Hearing

Present at the Hearing were Bob Barss, Oscar Buck, Ryley Andersen, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valleau, Kelly Buchinski, Bonnie Milton and Kim Christensen.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1618 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of approximately 9.22 acre parcel location in NE 19-44-6 W4M from Agricultural District to Country Residential District.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1619 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of approximately 10.0 acre parcel location in NE 16-46-6 W4M from Agricultural District to Country Residential District.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

276.18 Moved by Clr. Cummins that the hearing be adjourned at 10:31 a.m.

Clr. Valleau returned to the Council Chambers @ 10:32 a.m.

Directional Signs – No action

**Recreation & Community Services**

**Finance**

277.18 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$4,744,425.71 covered by debit memos 2831-2844 and cheques numbered 77867-78055 be approved and paid and that the payroll payments as per the attached list totaling \$351,910.20 covered by EFT's numbered 900032160-900032336 be ratified. CARRIED

278.18 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending June 30<sup>th</sup>, 2018 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of June 30<sup>th</sup>, 2018 was received and distributed to Council.

**Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the General Administration Clerk requesting to cancel outstanding invoices on Accounts Receivable.

279.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to cancel invoice #49857 in the amount of \$565.29 and \$346.09 in penalties and invoice #50139 in the amount of \$522.85 and \$296.05 in penalties totaling \$1,730.28. CARRIED

280.18 Moved by Clr. Lawson that the following crop rates be set for 2018:

• Canola	\$11.00	Bushel or Contract Price
• Wheat	\$7.50	Bushel or Contract Price
• Barley	\$5.50	Bushel or Contract Price
• Oats	\$3.50	Bushel or Contract Price
• Peas	\$8.00	Bushel or Contract Price
• Flax	\$13.00	Bushel or Contract Price
• Greenfeed & Hay	\$100.00	1200 lb. Bale
• Pasture	\$50.00	Per acre

CARRIED

281.18 Moved by Clr. Buck that the following 2018 taxes be cancelled pursuant to Section 347(1)(b) of the M.G.A.:

Roll #	Legal Description	Amount
• 152401	NW 33-43-3 W4M	\$435.47
• 480800	SE 34-45-9 W4M	\$864.09

CARRIED

Mill rate/Tax levy breakdown cards were distributed to Council.

A thank you letter from the Edgerton Sports Association was received and distributed to Council in regards to the sponsorship for the 2018 Bullarama.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding Irma 4-H Beef Club Show and Sale sponsorship.

282.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to send a letter to Irma 4-H Beef Club advising that a letter needs to be submitted prior to the show and sale in order for the municipality to sponsor it. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding electrical distribution and transmission cost review.

283.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to hire 8760 to undertake a review of our electrical distribution and transmission costs and enter into the three (3) year contract. CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

### Protection to Persons and Property

### Municipal Property

### Health & Social Services

### **Environment**

A Request for Decision form was submitted by the Municipal Administrator regarding the recycle contract for CFB Wainwright and the two proposals he obtained.

- 284.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire GFL Environmental Solid Waste Inc. for a 5-year contract for a cost of \$5.86/unit for 186 units (\$1,089.96 per month) plus 8.3% enviro charge and \$35/tonne recycling process fee for curb side recycle pick up at Denwood, Alberta. CARRIED

### **Bylaws**

Bylaw #1611 - A Bylaw of the Municipal District of Wainwright No. 61 for the purpose of closing public travel and disposing of portions of a public highway, in the NE 3-45-7 W4M, in accordance with Section 22 of the Municipal Government Act, Chapter M-26.1, Revised Statutes of Alberta 2000, as amended.

- 285.18 Moved by Clr. Lawson that Bylaw No. 1611 pass the second reading. CARRIED
- 286.18 Moved by Clr. Wilkinson that Bylaw No. 1611 pass the third and final reading. CARRIED

Clr. Valleau declared an interest in the next agenda item and left the Council Chambers @ 11:26 a.m.

Bylaw No. 1618 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 19-44-6 W4M from Agricultural District to Country Residential District.

- 287.18 Moved by Clr. Andersen that Bylaw No. 1618 pass the second reading. CARRIED
- 288.18 Moved by Clr. Cummins that Bylaw No. 1618 pass the third and final reading. CARRIED

Clr. Valleau returned to the Council Chambers @ 11:28 a.m.

Bylaw No. 1619 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 16-46-6 W4M from Agricultural District to Country Residential District.

- 289.18 Moved by Clr. Wilkinson that Bylaw No. 1619 pass the second reading. CARRIED
- 290.18 Moved by Clr. Andersen that Bylaw No. 1619 pass the third and final reading. CARRIED

### **Development**

The Development Officer, Kim Christensen attended the meeting from 10:29 a.m. to 10:31 a.m. and 11:11 a.m. to 11:40 a.m. to report to Council on the activities of the Development Department for the past month.

Copy of MPC meeting minutes for June 29<sup>th</sup> and July 6<sup>th</sup>, 2018 were received and distributed to Council.

- 291.18 Moved by Clr. Valleau that the Development Officer's report be accepted as presented which included the following subdivision applications that were supported by the MPC at their July 6<sup>th</sup>, 2018 meeting:
- 18-Q-885 – Pt. NE 16-46-6 W4M (10 acres)
  - 18-Q-888 – NE 19-44-6 W4M – 2 parcels (9.22 acres & 15.42 acres) CARRIED

A Request for Decision form was submitted by the Development Officer regarding the closure of Road Plan 0125726.

- 292.18 Moved by Clr. Lawson that as per Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, a Council may request the Registrar of Land Titles to close the whole or any part of a road described in a surveyed road plan; whereas, the lands hereafter described are no longer required for public travel; now therefore be it resolved that the Council of the Municipal District of Wainwright No. 61 does hereby close the following described portions of road, subject to rights of access granted by other legislation:

ALL THAT PORTION OF ROAD WITHIN THE NW 25-45-10 W4M AND WITHIN THE SW 36-45-10 W4M WHICH LIES WITHIN Plan 182\_\_\_\_\_

EXCEPTING THEREOUT ALL MINES AND MINERALS

And furthermore, the Municipal Administrator be directed to obtain the approval of the Minister of Transportation. CARRIED

#### **PAYSHEETS**

- 293.18 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

#### **COMMITTEE REPORTS**

- 294.18 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

Development Con't

- 295.18 Moved by Clr. Buck that the MD of Wainwright No. 61 be authorized to hire WSP Canada Inc. to utilize a drill rig to complete the required gravel testing in the gravel pit located at SE 20-44-9 W4M (Pierce Pit) in order to complete the Code of Practice and registration of the pit for \$27,332.28 plus applicable taxes. CARRIED

- 296.18 Moved by Clr. Cummins that this meeting be adjourned (11:40 a.m.). CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(1/2 day)



