

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 16<sup>th</sup>, 2021 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson, and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Development Officer Kim Christensen and Director of Finance Tyson Boomhower 9:00 a.m. to end.

The public is in attendance via virtual means.

**CALL TO ORDER**

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

25.21 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

26.21 Moved by Clr. Lawson that the following items be added to the agenda:  
Added:

Public Works, Transportation, Utilities & Safety.  
g. Railway Crossing at Range Road 6-1

Administration.  
i. RFD – Universal Broadband Fund

CARRIED UNANIMOUSLY

27.21 Moved by Clr. Buck that the minutes of the Council Meeting held January 19<sup>th</sup>, 2021 be adopted as presented. CARRIED

**NEW BUSINESS**

**Agriculture Service Board**

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting virtually from 9:02 a.m. to 9:04 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

28.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

**Public Works, Transportation, Utilities & Safety**

The Director of Safety, Ray Morrison, and the Director of Road Construction, Mark Greibrok, attended the meeting virtually from 9:05 a.m. to 9:25 a.m. The Director of Transportation, Preston Iverson, attended the meeting virtually from 9:05 a.m. to 9:36 a.m. The directors reported on the activities of their departments for the past month.

29.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented.  
CARRIED

30.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.  
CARRIED

31.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented.  
CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding the RFP results for Professional Engineering Services for Terminal Road Milling, Inlay and Overlay Paving Project with the results as follows:

Company	Price	Score
ROHI Engineering Ltd.	\$144,558.00	90/100
WSP	\$182,151.00	83/100
Bar Engineering	\$101,900.00	81/100
SE Design and Consulting	\$204,592.00	62/100

32.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire ROHI Engineering Ltd. to complete the engineering for work involving milling, inlay and overlay of Township Road 42-4 (Terminal Road) for a total cost of \$144,558.00 plus applicable taxes, subject to approval of grant conditions.  
CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding the RFP results for Professional Engineering Services for Evaporation Cell Lagoon Reconstruction Project with the results as follows:

Company	Price	Score
Mcelhanney	\$117,921.00	69/100
WSP	\$131,742.00	96/100

33.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 hire WSP Engineering Ltd. to complete the engineering work for Greenshields Lagoon Reconstruction for a total cost of \$131,742.00 plus applicable taxes, subject to approval of grant conditions.  
CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding turning lanes on Range Road 7-3 and Highway 14.

34.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 contact Alberta Transportation requesting a meeting to discuss the potential construction of turning lanes at the intersection of Range Road 7-3 and Highway 14.  
CARRIED

35.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 add additional signage at the CN railroad crossing at Range Road 6-1.  
CARRIED

**IN-CAMERA** All Virtual Staff left the meeting for the In-Camera session at 9:25 a.m.

36.21 Moved by Clr. Lawson that council move to a closed session to discuss privileged information as per Section 16(1) (c) (i), FOIP at 9: 25 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

37.21 Moved by Clr. Buck that Council reconvene to the open meeting at 9:36 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

**Recreation & Community Services**

**Finance**

The Director of Finance, Tyson Boomhower, attended the meeting virtually to report to Council on the finances for the past month.

38.21 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$1,222,505.00 covered by direct debits and cheques numbered 83028-83143 be approved and paid and that the payroll payments as per the attached list totaling \$174,037.78 covered by EFT numbered 900036750-900036838 be ratified.

CARRIED

39.21 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending January 31<sup>st</sup>, 2021 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of January 31<sup>st</sup>, 2021 was received and distributed to Council.

A Request for Decision form was submitted by the Director of Finance regarding the 2020 reserve allocation.

40.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 allocate reserves effective as of December 31<sup>st</sup>, 2020 as follows:

2020 Reserve Allocation		
Public Works	Capital Equipment	\$1,500,000.00
	Roads	\$3,000,000.00
	Road Resurfacing	\$4,000,000.00
Total		<b>\$8,500,000.00</b>

CARRIED

**Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding changing the March 16<sup>th</sup>, 2021 Regular Council meeting date due to the virtual RMA Spring Convention.

41.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 change the March 16<sup>th</sup>, 2021 Regular Council Meeting to March 19<sup>th</sup>, 2021 due to the virtual RMA Spring Convention, under Section 193 (3) of the *Municipal Government Act*.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding a request from the Chauvin Library Board to appoint Cassandra Preston to the Chauvin Municipal Library Board.

- 42.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 agree with the appointment of Cassandra Preston as a member of the Chauvin Municipal Library Board.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator requesting the re-opening of the council chambers.

- 43.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 re-open the council chambers and committee room for Municipal District use effective immediately conditional to the adherence of all AHS guidelines.

CARRIED

A copy of a letter sent from the County of Stettler No. 6 to the Minister of Transportation was received and distributed to council regarding Uncollectable Property Taxes in the County of Stettler/Seniors Housing Requisitions.

A letter was received and distributed to Council from Wainwright & District Family & Community Services (FCS) regarding the M.D.'s 2021 allocation, FCS's 2021 approved budget and thanking the M.D. for their continued support.

- 44.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the 2021 requisition to the Wainwright & District Family & Community Services (FCS) in the amount of \$44,429.00.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the Universal Broadband Fund.

- 45.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 submit a letter of support for Telus and their application to the Universal Broadband Fund to improve the wireless network in the Municipal District of Wainwright No. 61.

CARRIED

**Protection to Persons and Property**

A Request for Decision form was submitted by the Assistant Municipal Administrator requesting a meeting with the Town of Wainwright regarding the setup of a formal fire board.

- 46.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 send a letter to the Town of Wainwright regarding the creation of a formal Wainwright area fire board.

CARRIED

A copy of the Agreement for Mutual Firefighting Assistance between the Town of Wainwright, the Village of Irma, the Village of Edgerton and Minister of National Defense was distributed to council as information.

A Request for Decision form was submitted by the Municipal Administrator regarding a Mutual Aid Fire Control Agreement and Plan.

47.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to enter into a Mutual Aid Fire Control Agreement, with the Government of Alberta, to prevent and control wildfires for a three (3) year term beginning March 1, 2021 to February 29, 2024.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the disposal of the Irma Fire Pumper.

48.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 transfer the 2000 FL80, serial number 1FV6JJCBXYHG50288 to the Village of Chauvin with the total price of \$15,000.00 being funded from the Chauvin Fire Reserve and that the breakdown of the price be \$5,000.00 going to the Village of Irma, for the purchase of their ownership in the truck and a \$10,000.00 internal transfer to the Irma Fire Reserve.

CARRIED

**Municipal Property**

**Health & Social Services**

**Environment**

A Request for Decision form was submitted by Administration regarding the purchase of garbage bins:

Quantity	Universal Handling Equip.	Fusion West	Environmental Metal Works
12	3yd – \$1,011.00/bin – \$12,132.00	3yd – \$1,296.23/bin – \$15,554.76	3yd – \$1,430.46/bin – \$17,165.52
12	6yd – \$1,440.00/bin – \$17,280.00	6yd – \$1,706.08/bin – \$20,472.96	6yd – \$1,848.48/bin – \$22,181.76
Freight	\$1,050.00	FOB Wainwright	FOB Wainwright
GST	\$1,523.10	\$1,801.39	\$1,967.36
Total	<b>\$31,985.10</b>	<b>\$37,829.11</b>	<b>\$41,314.64</b>

49.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase 12 – 3 yard garbage bins and 12 – 6 yard garbage bins for a total cost of \$31,985.10 from Universal Handling Equipment.

CARRIED

50.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 order and install 4 plastic lids for the Fabyan Dumpsters.

CARRIED

**Bylaws**

Bylaw No. 1665 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta authorizing the erection of a “Stop” sign for traffic control at a designated location (NW 35-46-10 W4M).

51.21 Moved by Clr. Andersen that Bylaw No. 1665 pass the first reading.

CARRIED

52.21 Moved by Clr. Cummins that Bylaw No. 1665 pass the second reading.

CARRIED

53.21 Moved by Clr. Valleau that Bylaw No. 1665 proceed to the third reading at this meeting.

CARRIED UNANIMOUSLY

54.21 Moved by Clr. Wilkinson that Bylaw No. 1665 pass the third reading.  
CARRIED

**Development**

The Development Officer, Kim Christensen attended the meeting virtually to report to Council on the activities of the Development Department for the past month.

55.21 Moved by Clr. Buck that the Development Officer’s report be accepted as presented which included the following subdivision applications that were supported by the MPC at their February 8<sup>th</sup>, 2021 meeting:

- 21–R–284 (NE 30-45-4 W4M) 8.19 acres
- 21–R–285 (SW 7-46-5 W4M) 6.5 acres
- 21–R–292 (NE 10-47-8 W4M) 15 acres

CARRIED

A copy of the February 8<sup>th</sup>, 2021 MPC meeting minutes was received and distributed to Council.

**PAYSHEETS**

56.21 Moved by Clr. Andersen that the paysheets be approved as presented.  
CARRIED

**COMMITTEE REPORTS**

57.21 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.  
CARRIED

**DELEGATION**

Glenda Farnden, STARS Senior Municipal Relations Liaison, attended Council virtually from 10:30 a.m. to 10:46 a.m. to update Council on the STARS Rural Initiative Program and to provide an overview of STARS activity, new developments, stats for the municipality and surrounding areas, and to thank the municipality for their continued funding.

58.21 Moved by Clr. Wilkinson that this meeting be adjourned at 10:47 a.m.  
CARRIED

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Municipal Administrator

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Assistant Municipal Administrator

(½ day)