

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Friday, March 19<sup>th</sup>, 2021 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson, and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Development Officer Kim Christensen and Director of Finance Tyson Boomhower 9:00 a.m. to end.

The public is in attendance via virtual means.

**CALL TO ORDER**

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

- 62.21

Moved by Clr. Lawson that the agenda be adopted as presented.

CARRIED
- 63.21

Moved by Clr. Cummins that the minutes of the Council Meeting held February 16<sup>th</sup>, 2021 be adopted as presented.

CARRIED
- 64.21

Moved by Clr. Valleau that the minutes of the Special Council Meeting held March 8<sup>th</sup>, 2021 be adopted as presented.

CARRIED

**NEW BUSINESS**

**Agriculture Service Board**

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting in person from 9:02 a.m. to 9:07 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 65.21

Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

A copy of the February 25<sup>th</sup>, 2021 ASB meeting minutes was received and distributed to Council as information.

A Request for Decision form was submitted by the Agricultural Fieldman regarding sales of 2% LSC (Liquid Strychnine Concentrate) in 2021.

- 66.21

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 allow up to 5 cases of 2% LSC (Liquid Strychnine Concentrate) per purchaser, per visit, with the limits being in place until June 1<sup>st</sup>, 2021 at a cost of \$280.00/case or \$12.00/ bottle.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Amended and Restated – 2020 – 2024 – Agricultural Service Board Grant Agreement – Rat and Rabies Control Program.

67.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Reeve and the Municipal Administrator to sign the Amended and Restated – 2020 – 2024 – Agricultural Service Board Grant Agreement – Rat and Rabies Control Program.

CARRIED

**Public Works, Transportation, Utilities & Safety**

The Director of Transportation, Preston Iverson, the Director of Safety, Ray Morrison, and the Director of Road Construction, Mark Greibrok, attended the meeting in person from 9:08 a.m. to 9:30 a.m. The directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

68.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented.

CARRIED

69.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

70.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Road Construction to amend the 2021 Road Construction Map.

71.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 amend the 2021 Road Construction Schedule with the following:

- ADD – Division 1 project – Range Road 2-2 from Township Road 43-4 to Township Road 43-5
- ADD – Division 1 project – Township Road 45-0 from Range Road 2-4 to Range Road 2-4.5
- ADD – Division 1 project – Township Road 43-0 from Range Road 1-4.25 to Range Road 1-5
- ADD – Division 1 project – Range Road 2-2 from Township Road 44-1 to Township Road 44-2
- ADD – Division 3 project – Range Road 3-4 from Township Road 45-5.25 to Township Road 45-5.5

CARRIED

A Request for Decision form was submitted by the Director of Road Construction and Director of Transportation regarding mulching in Division 1 and 7. No Action

**Recreation & Community Services**

**Finance**

The Director of Finance, Tyson Boomhower, attended the meeting in person from 9:41 a.m. till 10:04 a.m. to report to Council on the finances for the past month.

DELEGATIONS: Don Isaman from Donald L. Isaman Professional Corporation attended Council virtually from 9:30 a.m. to 9:39 a.m. and presented the 2020 Audited Financial Statements.

72.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Municipal District of Wainwright No. 61 2020 Audited Financial Statements as presented.

CARRIED

73.21 Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$1,591,099.88 covered by direct debits and cheques numbered 83144-83265 be approved and paid and that the payroll payments as per the attached list totaling \$173,162.60 covered by EFT numbered 900036839-900036927 be ratified.

CARRIED

74.21 Moved by Clr. Andersen that the financial statement of receipts and disbursements for the month ending February 28<sup>th</sup>, 2021 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of February 28<sup>th</sup>, 2021 was received and distributed to Council.

**Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding a STARS Air Ambulance Request.

75.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize funding of \$10,000.00 per year to STARS Air Ambulance for the next four years beginning in 2022, (2022-2025).

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding a national health crisis line, 988 Hotline.

76.21 Moved by Clr. Andersen that WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline; AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent; AND WHEREAS existing suicide prevention hotlines require the user to remember a 10- digit number and go through directories or be placed on hold; AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline; AND WHEREAS M.D. of Wainwright No. 61 Council recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help; NOW THEREFORE BE IT RESOLVED THAT M.D. of Wainwright No. 61 Council endorses this 988 crisis line initiative; and that Staff be directed to send a letter indicating such support to the local MP, MLA, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding a Policy Change – Issuance of Receipts.

77.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Issuance of Receipts Policy effective immediately.

Add:  
*The Municipal District of Wainwright No. 61 will issue receipts for transactions upon request.*

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding a request for sponsorship from the Irma 4-H Beef Club for their annual Beef Show and Sale on June 14<sup>th</sup>, 2021.

78.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 sponsor the Irma 4-H Beef Club in the amount of \$500.00 for their annual Beef Show and Sale.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding a request for sponsorship from the Chauvin 4-H Beef Club for their annual Beef Show.

79.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 sponsor the Chauvin 4-H Beef Club in the amount of \$500.00 for their annual Beef Show and Sale.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Council Chambers Audio.

80.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 research options for an audio system for the council chambers and bring it to a future council meeting.

CARRIED

A letter from Battle River Foundation regarding the 2021 Requisition was received and distributed to Council.

81.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 pay the 2021 Battle River Foundation requisition in the amount of \$307,070.00.

CARRIED

A letter from Todd Aughey, Race Director for the Ruby Rubster Custom Triathlon, was received and distributed to Council.

A letter from Crowsnest Pass regarding the President's Summit on Policing was received and distributed to Council.

A letter from Athabasca County regarding the Proposed Changes to AER Directive 067 was received and distributed to Council.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

**Protection to Persons and Property**

A report from the Wainwright RCMP for the Wainwright Detachment Annual Municipal Report 2020 was received and distributed to Council.

**Municipal Property**

**Health & Social Services**

**Environment**

**Bylaws**

Bylaw No. 1666 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to delegate the authority and establish procedures for elections.

82.21 Moved by Clr. Wilkinson that Bylaw No. 1666 pass the first reading.  
CARRIED

83.21 Moved by Clr. Andersen that Bylaw No. 1666 pass the second reading.  
CARRIED

84.21 Moved by Clr. Lawson that Bylaw No. 1666 proceed to the third reading  
at this meeting.  
CARRIED UNANIMOUSLY

85.21 Moved by Clr. Valleau that Bylaw No. 1666 pass the third reading.  
CARRIED

Bylaw No. 1667 - A Bylaw of the Municipal District of Wainwright No. 61,  
in the Province of Alberta to establish a Regional Assessment Review  
Board.

86.21 Moved by Clr. Buck that Bylaw No. 1663 pass the first reading.  
CARRIED

87.21 Moved by Clr. Cummins that Bylaw No. 1663 pass the second reading.  
CARRIED

88.21 Moved by Clr. Lawson that Bylaw No. 1663 proceed to the third reading  
at this meeting.  
CARRIED UNANIMOUSLY

89.21 Moved by Clr. Andersen that Bylaw No. 1663 pass the third reading.  
CARRIED

**Development**

The Development Officer, Kim Christensen attended the meeting in  
person to report to Council on the activities of the Development  
Department for the past month from 10:20 a.m. to 10:31 a.m.

90.21 Moved by Clr. Lawson that the Development Officer's report be accepted  
as presented.  
CARRIED

A copy of the March 8<sup>th</sup>, 2021 MPC meeting minutes was received and  
distributed to Council.

A Request for Decision form was submitted by the Development Officer  
in regards to Repsol surface lease renewals – 73111-14A & 14D  
CHAUVS 14-36-42-3 W4M.

91.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61  
authorize the Development Officer to send the request for annual  
compensation review for Surface Lease Agreement 73111-14A & 14D  
CHAUVS 14-36-42-3 W4M with Repsol to Nickerson Roberts Holinski &  
Mercer to deal with on our behalf.  
CARRIED

**PAYSHEETS**

92.21 Moved by Clr. Lawson that the paysheets be approved as presented.  
CARRIED

COMMITTEE REPORTS

93.21                      Moved by Clr. Valleau that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

94.21                      Moved by Clr. Buck that this meeting be adjourned at 11:01 a.m.

CARRIED

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Municipal Administrator

\_\_\_\_\_  
Assistant Municipal Administrator

(½ day)