

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 20th, 2022 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Michael Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end, and Roger Holmes from the Edge attended the meeting from 9:00 a.m. until 9:48 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

263.22 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

264.22 Moved by Clr. Lawson that the minutes of the Council Meeting held August 16th, 2022 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski attended the meeting in person from 9:01 a.m. to 9:11 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

Reeve Barss congratulated the Wainwright Regional Waste to Energy Authority on the award they received from Alberta Recycling for exceptional dedication to meeting all collection site requirements, and for ensuring the facility is organized, convenient, and safe for all users.

265.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

A copy of the ASB meeting minutes held on September 7th, 2022 was received and distributed to Council as information.

A Request for Decision form was submitted by the Agricultural Fieldman regarding the attendance of additional council members at the Northeast Regional Agricultural Service Board Conference on November 4th, 2022.

266.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the attendance of Council and all ASB members for the Northeast Regional Agricultural Service Board Conference on November 4th, 2022 at the Ashmont Agriplex in St. Paul hosted by the County of St. Paul.
CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the 2022 Agricultural Service Board and 2022 Municipal District of Wainwright Education Bursary Recipients.

267.22 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve Jade Eggen as the recipient of the \$1,000.00 2022 Agricultural Service Board Bursary and Jennifer Klemchuk as the recipient of the \$1,000.00 2022 Municipal District of Wainwright Education Bursary Recipient.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson and the Director of Safety, Ray Morrison attended the meeting from 9:12 a.m. to 9:25 a.m. The Directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

268.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

269.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Public Works to rent a Subsoiler for the remaining 2022 construction season to reclaim the construction borrows on completed road projects.

CARRIED

270.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of a 2023 Plow Truck with 5th Wheel Attachment with the results summarized as follows:

Company	Price	Score
Glover International Trucks	\$374,531.25	94/100
Mac Truck – Viking Cives Ltd.	\$410,474.00	74/100
Western Star – Viking Cives Ltd.	\$420,035.00	75/100

271.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 proceed with purchasing a 2024 HV613 SBA 6X4 International from Glover International Trucks for an approximate cost of \$374,531.25 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding HS – F Re-designation on 2022 Map.

272.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 re-designate the 1,500 meters of oiling from Township 464 and Range Road 71 to 500 meters of oiling at the Riverdale Minipark.

CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Director of Safety regarding the Arm Lake Clubhouse Deck Replacement.

- 273.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 proceed with the Arm Lake Clubhouse Deck replacement, with MCLM Builders Ltd. undertaking the removal of the existing deck (supporting of the structure) preparation, and finishing of the new concrete slab at an approximate cost of \$13,321.35 plus all applicable taxes.

CARRIED

Finance

The Director of Finance, Tyson Boomhower reported to Council on the finances for the past month.

- 274.22 Moved by Clr. Waddell that the accounts recorded on the attached list in the amount of \$1,923,510.52 covered by direct debits and cheques numbered 86084-86260 be approved and paid and that the payroll payments as per the attached list totaling \$333,824.81 covered by EFT's numbered 900039373-900039538 be ratified.

CARRIED

A copy of the reserve statement as of August 31st, 2022 was received and distributed to Council.

- 275.22 Moved by Clr. Lawson that the financial statement of receipts and disbursements for the month ending August 31st, 2022 be adopted as written and incorporated into these minutes.

CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

- 276.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 be authorized under Section 192(1) of the M.G.A to set the Organizational Meeting for October 19th, 2022 at 9:00 a.m. in the Council Chambers.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Northern Lights Library System Letter of Support.

- 277.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 send a letter of support to the Minister of Municipal Affairs supporting the stand of Northern Lights Library System requesting additional \$0.10 per capita towards the provincial library system grants.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Recycle Collection Agreement Renewals for the Villages of Irma, Edgerton and Chauvin.

- 278.22 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 renew the Recycle Collection Agreements with the Villages of Irma, Edgerton and Chauvin for one (1) year from October 1st, 2022 to September 30th, 2023 for a total cost of \$6,600.00.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding entering into a Wainwright Joint Fire Board Agreement.

279.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to enter into the Wainwright Joint Fire Board Agreement with the Town of Wainwright on the condition that all parties accept the agreement.

CARRIED

Municipal Property

A Request for Decision form was submitted by the Municipal Administrator regarding land lease renewals.

280.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 renew the lease agreement with Robert and Marilyn Enstrom for a portion of the SE 28-44-5 W4M approximately thirty five (35) acres, with the current leaseholders, for an additional 5 year term beginning October 1st, 2022 to September 30th, 2027.

CARRIED

Health & Social Services

Environment

A Request for Decision form was submitted by the Municipal Administrator regarding the Battle River Watershed Alliance Municipal Funding Request.

281.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize funding for the Battle River Watershed Alliance of \$0.50 per capita for the 2022 year.

CARRIED

Bylaws

Development

The Chairperson Bruce Cummins, reported to Council on the activities of the Development Department for the past month.

282.22 Moved by Clr. Wildeboer that the Development Officer’s report be accepted as presented which included the following subdivision application which was supported by the MPC at their September 6th, 2022 meeting:

- 22–R–566 (SW 17-46-6 W4M) 12.75 acres
- 22–R–581 (NW 5-45-5 W4M) 11.5 acres

CARRIED

PAYSHEETS

283.22 Moved by Clr. Waddell that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

- 284.22

Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED
- 285.22

Moved by Clr. Wildeboer that Council move to a closed session to discuss privileged information as per section 16(1) (b), FOIP at 9:48 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED
- 286.22

Moved by Clr. Cummins that Council reconvene to the open meeting at 10:14 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED
- 287.22

Moved by Clr. Waddell that this meeting be adjourned at 10:15 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)