

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, May 20th, 2025 commencing at 9:00 a.m.

Present: Reeve Mike Wildeboer, Councillors Oscar Buck, Richard Waddell, Robin Leighton, Bruce Cummins, Bill Lawson, and Bob Barss. Staff present: Assistant Municipal Administrator Neil Loonen from 9:00 a.m. to end and Director of Finance Tyson Boomhower, Assistant Director of Finance Mackenzie Bethune, Computer and Information Analyst Stephen Atkins, Municipal Intern Blake Jolliffe and Sukie Su from the Edge from 9:00 a.m. to 9:42 a.m. and then from 10:27 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Wildeboer called the meeting to order at 9:00 a.m.

Reeve Wildeboer is in the Chair

This is the official record for the proceedings.

183.25 Moved by Clr. Cummins that the agenda be adopted as presented.

CARRIED

184.25 Moved by Clr. Barss that the agenda be adopted as amended with the following changes:

Additions:

Agriculture Service Department

g. Farm Family Award Nomination

Protection to Persons and Property

f. Fire Ban

CARRIED UNANIMOUSLY

185.25 Moved by Clr. Waddell that the minutes of the Council Meeting held April 15th, 2025 be adopted as presented.

CARRIED

186.25 Moved by Clr. Buck that the minutes of the Special Budget Meeting held April 17th, 2025 be adopted as amended.

CARRIED

187.25 Moved by Clr. Cummins that the minutes of the Special Council Meeting held April 17th, 2025 be adopted as amended.

CARRIED

188.25 Moved by Clr. Leighton that the minutes of the Special Council Meeting held April 28th, 2025 be adopted as amended.

CARRIED

DELEGATIONS

NEW BUSINESS

Agriculture Service Department

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:01 a.m. to 9:09 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 189.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. **CARRIED**

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the 2026 M.D. of Wainwright Calendar and Photo Contest.

- 190.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the 2026 Calendar Photo Contest and the purchase of 800 M.D. Calendars. **CARRIED**

Council received the April 28th, 2025 ASB minutes as information.

A Request for Decision form was distributed as a handout by the Agricultural Fieldman regarding the 2025 Farm Family Award Nomination.

- 191.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve Rutledge Ranching Wainwright Ltd. as the 2025 M.D. of Wainwright No. 61 Farm Family Award recipients. **CARRIED**

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:10 a.m. to 9:28 a.m. The Directors reported on the activities of their departments for the past month.

- 192.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. **CARRIED**

- 193.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. **CARRIED**

Council received the April 25th, 2025 Safety Management Meeting minutes as information.

A Request for Decision form along with the following quotes was submitted by the Director of Public Works regarding the 2025 Cement Supply.

Company	Price (Excluding GST)
Lafarge Canada Inc.	\$908,226.41

- 194.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire Lafarge Canada Inc. to supply the 2025 Cement at an estimated total price of \$908,226.41 plus applicable taxes. **CARRIED**

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2025 Chip Seal Coat.

Company	Price per Square Metre	Price (Excluding GST)	Total Points
Ant Construction Ltd.	Project 1 – \$7.70 Project 2 – \$3.60	\$1,168,980.00	100/100
West-Can Seal Coating Inc.	Project 1 – \$8.20 Project 2 – \$4.36	\$1,347,296.00	82.5/100
ACP Applied Products	Project 1 – \$9.42 Project 2 – \$3.95	\$1,358,982.00	81/100

195.25

Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 hire Ant Construction Ltd. for the 2025 Chip Seal Coat with unit costs of \$7.70 per square meter for Project 1 and \$3.60 per square meter for Project 2 for a total approximate cost of \$1,168,980.00 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Wainwright Stampede Oiled Gravel Request.

196.25

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 donate 40 metric tonnes of oiled gravel to the Wainwright Stampede Association and approve the sale of an additional 40 metric tonnes at an approximate cost of \$4,600.00.

CARRIED

Recreation & Community Services

A Request for Decision Form was submitted by the Director of Safety regarding the Outdoor Sports Court for the Arm Lake Recreational Facility.

197.25

Moved by Clr. Barss that the Municipal District of Wainwright No. 61 hire the following contractors to complete the Outdoor Sports Court for the Arm Lake Recreational Facility: Concrete Pad-Butterworth Construction \$31,570.00, Sport Package with Tile and Line Painting-Sport Court Alberta \$35,375.00, and Chain Link Fence-Infinity Fence \$13,497.00 for a total approximate cost of \$80,442.00 plus all applicable taxes.

CARRIED

A Request for Decision Form was submitted by the Director of Safety regarding the Addition of Sewer Services to Sites 27 and 42-49 at the Riverdale Mini - Park.

198.25

Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire Pulse Plumbing Ltd. to upgrade campsites 27 and 42 through 49 by installing sewer services, at an estimated cost of \$20,250.00 plus applicable taxes; and further, that campsite rates be adjusted accordingly upon completion of the upgrades

CARRIED

Finance

199.25 Moved by Clr. Waddell that the accounts recorded on the attached list in the amount of \$4,520,796.30 covered by the following be approved and paid and that payroll payments as per the attached list totaling \$120,484.26 covered by EFTs be ratified.

Payment Type	Numbers	Total
Direct Debits	00013-0001 to 00013-0015	\$1,734,655.34
Cheques	88966 to 88985	\$89,740.37
EFT's	00012-001 to 00012-0010 00014-0001 to 00014-0049	\$2,696,400.59

CARRIED

200.25 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending April 30th, 2025 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of April 30th, 2025 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the 2025 Seniors Week Proclamation.

201.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 declare the week of June 2nd to 8th, 2025, Seniors Week.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Wainwright Economic Development agreement.

202.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve funding in the amount of \$25,000.00 for Wainwright Economic Development for the 2025 fiscal year.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Grazing Lease for the Municipally owned parts of NW 30-44-6 W4M & SW 30-44-6 W4M.

203.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 withhold executing a grazing lease on the NW 30-44-6 W4M and SW 30-44-6 W4M land parcels for a period of one year to allow for weed control measures and monitoring to take effect.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Grazing Lease for NE 12-43-2 W4M – 25.15 acres.

204.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the transfer of the grazing lease for NE 12-43-2 W4M, comprising 25.15 acres, to the estate of the original leaseholder for the remainder of the lease term.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Electronic Meeting Bylaw.

205.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 authorize Administration to prepare a draft bylaw to allow members of the public to attend and participate virtually in Council meetings, and to permit Council members to attend and participate in Council meetings virtually.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a Tax Cancellation Request.

206.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize the following tax cancellation:

- Roll #344016 in the amount of \$230.64

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Contract Renewal options for 2241703 Alberta Ltd.

207.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 authorize Administration to enter into a one-year contract with 2241703 Alberta Ltd. for the completion of additional assessment services at an approximate cost of \$60,300 plus all applicable taxes.

CARRIED

A copy of the Thank You Letter for Core Funding from the Village of Edgerton was received and distributed to Council.

A copy of the Minister of Alberta Municipal Affairs – RMA Conference Response was received and distributed to Council.

A copy of the RMA Member Bulletins was received and distributed to Council.

**CLOSED
SESSION**

208.25 Moved by Clr. Buck that Council move to a closed session to discuss privileged information as per FOIP Section 16 1 (c) – Lease Negotiations at 9:43 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

209.25 Moved by Clr. Lawson that Council reconvene to the open meeting at 9:59 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding the 2025 Wainwright Fire Department Water Tender.

210.25

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the purchase of a 2025 Water Tender from Fort Garry Fire Trucks at an estimated cost of \$652,980.00 plus applicable taxes

CARRIED

A copy of the AFRRCS – Thank You Letter from the Town of Wainwright was received and distributed to Council.

A copy of the AFRRCS – Thank You Letter from the Village of Edgerton was received and distributed to Council.

A copy of the AFRRCS – Thank You Letter from the Village of Chauvin was received and distributed to Council.

A copy of the AFRRCS & Core Funding – Thank You Letter from the Village of Irma was received and distributed to Council.

211.25

Moved by Clr. Barss that the Municipal District of Wainwright No. 61 remove all fire restrictions for all the areas in the Municipal District of Wainwright No. 61.

CARRIED

Municipal Property

Health & Social Services

Environment

Bylaws

Development

The Director of Development Services, Dana Smith and Planning, Development and Administration Summer Student, Andrew Ethulkotte attended the meeting from 10:34 a.m. to 10:39 a.m. to report to Council on the activities of the Development Department for the past month.

212.25

Moved by Clr. Barss that the Municipal District of Wainwright No. 61 approve the Director of Development Services Report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding Lots in Ribstone.

213.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with property appraisals on the following proposed lots and undeveloped roads to determine market value to bring back to Council.

- (Linc Numbers 0017 530 032, 0021 703 210, 0020 295 482, 0020 295 474, 0026 898 643, 0014 448 211, 0020 285 590, 0020 285 582, 0020 285 574, 0020 285 566, 0020 285 559, 0020 295 508, 0020 295 490, 0026 898 619, 0016 200 578, 0016 498 024, KING ST S, a portion of 1 Ave S, the alley between Block 1 Lots 13-21 and Block 1 Lots 22-30 and the alley between Block 1 Lots 1-12 and Block 1 Lots 13 and 30).

CARRIED

PAYSHEETS

214.25 Moved by Clr. Leighton that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

215.25 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

216.25 Moved by Clr. Buck that this meeting be adjourned at 10:43 a.m.

CARRIED

Reeve

Assistant Municipal Administrator

Assistant Director of Finance

(½ day)