

MUNICIPAL WEED INSPECTOR/PUBLIC WORKS EMPLOYEE

POSITION TITLE: Municipal Weed Inspector/Public Works Employee

DEPARTMENT: Agricultural Services & Public Works Departments

REPORTS TO: Agricultural Fieldman

GENERAL STATEMENT OF DUTIES:

The Municipal Weed Inspector component of the position (5-6 months) is under the supervision of the Agricultural Fieldman or their designate. In addition, the Municipal Weed Inspectors will work closely with the Assistant Agricultural Fieldman and ASB Operations Foreman in the performance of their duties. This position will act as an inspector under the Provincial Weed Control Act for the control of Prohibited Noxious and Noxious weeds on Municipal and private lands. This position will also be responsible for maintaining vehicles and equipment, involved in department operations. The scope of the Public Works duties (6-7 months) will be varied and the PW component of the position is under the supervision of the Director of Public Works or their designate.

OUTLINE OF DUTIES:

1. Must maintain a valid class (5) driver's licence.
2. Must be able to maintain a current Pesticide Application Certificate of Qualification (Industrial and Agriculture designations) as a condition of employment.
3. All spraying procedures must comply with Provincial Regulations and training information set out in the Alberta Pesticide Applicators Certificate training manual.
4. Regularly operate the Municipal Spray trucks while completing the Municipality's Vegetation Management requirements and weed inspections on private and public lands.
5. Keeping up-to date records and completing the reporting requirements as set by supervisor or regulating bodies. (Provincial Regulations)
6. Be responsible for the day-to-day monitoring and servicing of equipment and machinery to ensure safe and proper operation.

7. The nature of the job dictates the willingness and ability to work very flexible early morning hours to carry out the required duties effectively.
8. The willingness to attend and participate in various training and re-certifications opportunities that are offered.
9. The ability to adapt and learn the various Public Works duties that will be assigned is also required. These duties may include but not be limited to assisting with general shop and outdoor labour, parks, recreation, mowing, bridge maintenance, and sign maintenance to name a few.
10. To assist with any other related duties pertaining to the functions of the Municipality as directed by the Agricultural Fieldman, Director of Public Works or designates.

KNOWLEDGE, ABILITY AND SKILLS:

This person must be able to work effectively both on their own and in a group working environment. The ability to effectively communicate and maintain good public relations with ratepayers is essential. Experience with vegetation management and computerized spraying equipment is an asset. Practical knowledge of current agricultural practices would also be an asset. The ability to record concise and legible records and reports is essential. This position requires a valid "Pesticide Application Certificate of Qualification" with a minimum of Industrial or Agricultural designations.

COMPREHENSION AND JUDGMENT:

The work requires the ability and willingness to work and interact with other staff members and ratepayers. This position requires the operator to demonstrate and maintain a high degree focus and efficiency when conducting municipal duties. Requires you to participate in and actively promotes the M.D. of Wainwright Health and safety program. Ensures safe work practices and job procedures are followed.